

MINUTES OF MEETING

The Board of Trustees of the Taney County Regional Sewer District held their regularly scheduled meeting on Tuesday, September 15, 2026, at 9:00 a.m. at the Taney County Regional Sewer District Board Room, located at 6733 E. State Highway 76, Kirbyville, Missouri.

TENTATIVE AGENDA

ITEM 1 CALL MEETING TO ORDER, PLEDGE, INVOCATION AND ESTABLISH QUORUM

Chairman Mark Still called the meeting to order beginning with the Pledge of Allegiance and an invocation by Administrator, Brad Allbritton at 9:00 AM. The Board members present were Mark Still, Miranda Saffle, Sean Calhoun, and Nick Sharp. Board member Dean Harmon was absent. A quorum was established.

ITEM 2 APPROVAL OF PREVIOUS MEETING MINUTES

- a. August 18, 2026 Regular Session Minutes*
- b. August 18, 2026 Closed Session Minutes*

Motion to approve the August 18, 2026, Regular and Closed Session Minutes was made by Mr. Calhoun; seconded by Ms. Saffle. Motion carried 4-0.

ITEM 3 DISBURSEMENTS/WARRANTS

Motion to approve the warrants as presented to the Board was made by Mr. Calhoun; seconded by Ms. Saffle. Motion carried 4-0.

ITEM 4 PUBLIC COMMENT

There were no public comments.

ITEM 5 EMPLOYEE POLICY MANUAL CHANGES

Administrator, Brad Allbritton, summarized the proposed changes to the Employee Policy Manual, which add a compensatory ("comp") time option for non-exempt (hourly) employees in lieu of overtime pay, in accordance with the Fair Labor Standards Act. Comp time is earned at the rate of one and one-half (1 ½) hours for each hour of overtime worked, up to a maximum accrued balance of forty (40) hours; any overtime worked beyond that limit is paid in cash. Comp time is available only to employees who have signed a Compensatory Time Agreement before any overtime is worked.

The changes also establish on-call compensation for the backup Field Technician, who will be compensated 0.5 hours per day for each of the seven days of on-call duty. The resulting 3.5 hours will be paid at the employee's regular hourly rate, unless the employee has worked 40 hours during the on-call week, in which case those hours will be paid at one and one-half (1½) times the regular rate.

Motion to approve the Employee Policy Manual changes as presented was made by Mr. Sharp; seconded by Ms. Saffle. Motion carried 4-0.

ITEM 6 DISTRICT RULES, RATES, AND REGULATIONS

Administrator, Brad Allbritton, advised the Board of the proposed changes to the District Rules, Rates, and Regulations. The District reviews and updates the Rules, Rates, and Regulations each September as needed.

Motion to approve Resolution 03-2026 approving a resolution adopting the updated Rules, Rates, and Regulations was made by Mr. Calhoun; seconded by Mr. Sharp. Motion carried 4-0.

ITEM 7 EASEMENT AND LAND ACQUISITION PROCEDURES

Brad Allbritton stated he reached out to fellow members of the Missouri Association of Sewer Districts to request their easement procedure policy, if any were in place. He received back a very simple and straightforward policy from Bob Hembrock with Northeast Sewer District in Jefferson County, outside of St. Louis.

Brad reviewed that procedure with the Board and outlined how a similar process would work if the District adopted one. Additional data will be gathered to determine the effect such a policy would have on project budgets. This item was presented for discussion only; no action was taken.

ITEM 8 ADMINISTRATIVE/FINANCIAL REPORTS AND BOARD DISCUSSION

Normal financial and administrative reports were included in the packets.

Administrator, Brad Allbritton, reported the operations budget is showing a positive net income for the year following the building payment made in July. The District anticipates finishing the year in the black and will continue to monitor the budget closely. Work on the upcoming budget will begin in the next several weeks.

Mr. Allbritton advised the Taney County Commission approved the Mildred Phase 2 project funding agreement. The pre-construction meeting is scheduled for next week, and letters will be sent to affected property owners advising that construction will likely begin in October.

Mr. Allbritton reported a productive meeting with the Taney County Commission regarding the Poverty Point system upgrades. The project was well received, and the Commission gave approval to proceed. Toth & Associates is preparing a scope and fee to begin design, which is anticipated to include a hydraulic design task to establish the flows to be pumped from PP5 and PP6 to Hollister, followed by a design task for each phase. The project is expected to be completed in three phases: Hollister improvements, PP6 improvements, and PP5 improvements.

Progress also continues on Forest Park, though it remains a lower priority. The District is working with Jacob Dean with Great River Engineering on an evaluation of the treatment plant to determine whether to upgrade the existing facility or connect to Branson. No decision has been made, but connection to Branson appears to be the likely direction at some point in the future. Additional information will be brought to the Board as acquired.

The preliminary 2027 capital budget was submitted to the Taney County Auditor on September 1st in the amount of approximately \$13 million. Mr. Allbritton advised 2026 has been a low expenditure year due to limited construction activity, and that 2027 is expected to return to a more typical level with Mildred underway and anticipated bidding of the Highlands, the first phase of Lookout Acres, and the first phase of the Poverty Point project.

Mr. Allbritton provided an update on the Table Rock Lakeside Resort project. The developer executed and returned the updated Developer Agreement approved by the Board last meeting and has submitted a construction permit application to the Missouri Department of Natural Resources for the first phase, consisting of 56 units plus amenities. The District will issue the decision of record and permit upon completion of its review. Pumps have been ordered for the PP2 and PP3 lift station upgrades, with installation anticipated before the end of the year.

Mr. Allbritton advised he contacted Water District No. 2 regarding obtaining meter reads for the District's commercial customers. Water District No. 2 already operates an automated read system and has agreed to provide the reads electronically at a cost of \$250.00 per month, or \$3,000.00 annually. The arrangement is expected to save considerable field time, as staff currently spend approximately one full day

each month physically reading those meters. In reviewing the arrangement, Mr. Allbritton determined the District's water termination agreement with Water District No. 2 has expired. He has contacted Water District No. 2 to refresh the agreement and add a provision addressing the meter reads and anticipates bringing the updated agreement to the Board for approval within the next one to two months.

Lastly, Mr. Allbritton reported the truck authorized by the Board last month has been purchased. The extended warranty was inadvertently omitted from the cost presented to the Board and was purchased with the vehicle; the total price remains comparable to the other trucks. Mr. Allbritton further advised that a 2023 one-ton diesel truck in the District's fleet is recommended to be traded in for a three-quarter-ton gas truck comparable to the one recently purchased, as the one-ton capacity is not required. He also advised that two smaller trucks are being retained as backup vehicles and will eventually be rotated out of the fleet, likely through Purple Wave. One vehicle is currently out of service for a motor replacement under warranty. An additional truck may be needed if the District continues hiring, and a 2015 truck is approaching the point of rotation to backup status. Following discussion, the Board directed Mr. Allbritton to proceed with the trade provided the replacement vehicle remains within the same price range, without returning to the Board for further approval.

ITEM 9 VOTE TO HOLD CLOSED MEETING PURSUANT TO RSMo. 610.021 (1) (2) (3) AND (12)

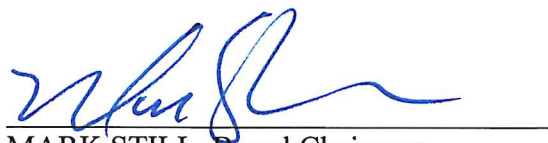
a. Legal (1), Real Estate (2), Personnel (3), and Contracts (12)

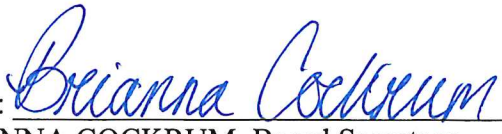
Motion to go into Closed Session per RSMo. Section 610.021 (1), (2), (3), and (12) was made by Mr. Sharp at 10:24 AM; seconded by Ms. Saffle. Motion carried 4-0. Voting aye: Still, Saffle, Calhoun, and Sharp. Nays: none.

ITEM 10 ADJOURN

Chairman Mark Still adjourned the meeting at 11:02 AM

The Minutes herein approved by the Board of Trustees at their regular meeting on October 20, 2026.


MARK STILL, Board Chairman

Attest: 
BRIANNA COCKRUM, Board Secretary